



Lesmurdie Primary School Board

Wednesday 25 March 2026

Meeting #2 of 2026

| Minutes of Meeting #2 of 2026 | | | |
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| CHAIR: | Isabel Matthews | | |
| ATTENDEES: | Erin Burns, Kevin Donetta, Maryanne Hancock, Isabel Matthews, Sharon McSlaney, Renae Ritson, Geoff Stallard, Janet Leuba, Tracey Giglia, Kris Doherty, Natalie Notley. | | |
| APOLOGIES: | | | |
| ABSENTEES: | None | | |
| LOCATION & TIME: | Staffroom, 7pm | | |
| Priority | 1.0 | Welcome and Apologies | Chair |
| | 1.1 | Opening and welcome. Isabel Matthews opened the meeting at 7pm. | IM |
| | 1.2 | Apologies/absentees: Nil | KD Principal |
| | 1.3 | Confirmation of Agenda: - Confirmed, no additional items. | KD Principal |
| | 2.0 | Disclosures of Interests | Chair |
| D | | No interests were disclosed. | KD Principal |
| | 3.0 | Minutes of previous meeting | Chair |
| D | 3.1 | Minutes of the previous meeting moved as a true and correct record. First: Sharon McSlaney Second: Renae Ritson – Minutes approved. | KD Principal, SM, RR |
| I | 3.2 | Actions arising from Meeting #1 (25 February 2026) <ul style="list-style-type: none"> The proposed change in school days for the purpose of school parent meetings has been endorsed by the Regional Executive Director (RED). | KD Principal |
| | 4.0 | Reports and Operational Matters | |
| I | 4.1 | Principal's Report <u>School Board Update</u> Natalie Notley has nominated for the vacant parent position, so all Board positions are now filled. Welcome our new Board members and thank you for your ongoing support of our school. <u>Middle Leader Development</u> Our Middle Leaders play a key role in improving teaching and learning and promoting collaboration. We are committed to their professional growth by providing leadership opportunities, support, and coaching. | KD Principal |

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| | | <p>Our 2026 Middle Leadership Team is:</p> <ul style="list-style-type: none"> • Janet Leuba – Instructional Coach • Melinda White – Learning Support Co-ordinator, Senior Curriculum Leader • Joanne Hamilton – Junior Curriculum Leader, NQS Team Leader • Colleen Barclay – Specialist Curriculum Leader, Gen AI Pilot Team Leader, L3CT <p><u>Parent Teacher Day</u></p> <p>Parent teacher meeting day was a huge success with good feedback from parents. 79% of families attended the meetings. The Board expressed their gratitude for the staff. Another parent teacher day will be held in Term 4.</p> <p><u>Public School Review</u></p> <p>The validation visit took place on Friday, 20 March. Representatives from our School Board, P&C and parent community were invited to participate.</p> <p>The review focused on six key areas:</p> <ul style="list-style-type: none"> • Relationships and Partnerships • Learning Environment • Leadership • Use of Resources • Teaching Quality • Student Achievement and Progress <p>The school has had a positive result across all six key areas, with great feedback from the review team about the engagement from the school community and Board. The Board thanks the school community.</p> <p><u>AI Pilot</u></p> <p>Geoff Stallard requested an update on the AI pilot. Kevin Donnetta explained that, as part of a Department of Education trial, teachers here are trailing the AI technology in the development of curriculum and feeding the results back to the Department. Feedback is that it’s progressing well.</p> | GS/KD |
| | 4.2 | <p>Financial Report</p> <p>KD provided the Board a copy of the financial statement and Student Centred Funding Model (SCFM) for the 2026 school year.</p> | KD Principal |
| I | 4.3 | <p>P&C Report</p> <p>The P&C held a very productive meeting in March and the Board acknowledged the ongoing contribution and strength of the P&C.</p> <p><u>Early Childhood Master Plan</u></p> <p>As part of the Early Childhood Master Plan the P&C got a quote for the installation of the cubby nooks which unfortunately wasn’t viable. Subsequently the P&C have sourced a local carpenter who will complete the project for a much more reasonable price.</p> <p><u>WA Student Assistant Payments</u></p> <p>The P&C has received additional funding from the State Government as part of the WA student assistant payment program, intended to be used to support</p> | KD Principal |

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| | | <p>disadvantaged students. The P&C resolved to ask the school to manage the funding to ensure it is used appropriately and with proper privacy protections for students in place.</p> <p><u>Additional school funding</u> The P&C approved an additional \$200 per classroom and each specialist teacher, totalling \$3400 collectively. The Board thanks the P&C for their contribution to the school and acknowledges their significant contribution.</p> <p><u>School uniforms</u> The P&C are evaluating school uniform suppliers to assess quality, durability and costs, to ensure the best deal for parents going forward.</p> <p><u>Miyawaki Forrest</u> The P&C interested in putting in the submission to progress the construction of the Miyawaki Forrest.</p> <p><u>Livewire Magazine</u> A member of the P&C has put their hand up to put to put the magazine together going forward – the School Board would like to acknowledge and thank them.</p> | |
| | 5.0 | Other Matters | |
| | 5.1 | <p>Governance and Training</p> <p><u>Code of conduct</u> KD outlined the new Code of Conduct for Board members, which was reviewed and agreed to.</p> <p><u>Board training</u> The Board undertook training on the foundations of an effective board</p> | KD Principal |
| | 5.2 | <p>Out of School Hours Care (OSHC) Update</p> <p>The originally preferred provider withdrew their application for service approval and were unable to provide any indicative timeframe for commencement. The school has been liaising with TheirCare and are looking to have the OSHC service available for later this year. Updates will continue to be provided to the school community when possible.</p> | KD Principal |
| | 5.3 | <p>School Leadership</p> <p>The Board acknowledged and thanked the Principal and Deputy Principal for their excellent leadership and work on behalf of the school community.</p> | GS/Board |
| I | 5.4 | <p>Correspondence in/out:</p> <ul style="list-style-type: none"> - The Board noted correspondence from Adam Hort MLA – Member for Kalamunda and thanked the Member for his award sponsorship contribution. | KD Principal |
| I | 6.0 | Next Meeting – 10 June 2026 | Chair |
| | 8.0 | Meeting close/adjournment | |
| | | The meeting closed at 8:08pm | Chair |

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Attachments

| Term | Meeting Dates 2026 | |
|------|--------------------|-------------|
| 1 | 26 February | 25 March |
| 2 | - | 10 June |
| 3 | - | 9 September |
| 4 | 4 November | 2 December |

Signed (Chair).....

Date

Signed
(Principal).....

Date