



## Lesmurdie Primary School Board

### Meeting #1 of 2026

Wednesday, 25 February 2026			
<b>CHAIR:</b>		Kevin Donetta	
<b>ATTENDEES:</b>		Isabel Matthews, Erin Burns, Kevin Donetta, Maryanne Hancock, Renae Ritson, Janet Leuba, Sharon McSlaney, Tracey Giglia, Kris Doherty	
<b>APOLOGIES:</b>		Geoff Stallard	
<b>ABSENTEES:</b>		None	
<b>LOCATION &amp; TIME:</b>		Boardroom, 7pm	
<b>Priority</b>	<b>1.0</b>	<b>Welcome and Apologies</b>	<b>Chair</b>
	1.1	Opening and welcome. Kevin Donetta opened the meeting at 7pm.	Principal KD
	1.2	Apologies/absentees: Geoff Stallard	KD
I	1.3	Confirmation of Agenda: - Confirmed, no additional items.	KD
	<b>2.0</b>	<b>Disclosures of Interests</b>	<b>Chair</b>
D		No interests were disclosed.	KD
	<b>3.0</b>	<b>Minutes of previous meeting</b>	<b>Chair</b>
D	3.1	Minutes of the previous meeting moved as a true and correct record. First: Isabel Matthews    Second: Sharon McSlaney - Minutes Approved.	KD
I	3.2	Actions arising from Meeting #6 (03 December 2025): - Mandatory Board training requirements clarified.	KD
	<b>4.0</b>	<b>Reports and Operational Matters</b>	
I	4.1	<p>Board Membership Update</p> <ul style="list-style-type: none"> <li>○ Ceire Gibney (Parent) - Board Term ended</li> <li>○ Mel White (Teacher) – Resigned - (Moved out of area. 1 yr term still remaining.</li> <li>○ Sharon McSlaney – Resigned from Board Secretary role</li> </ul> <ul style="list-style-type: none"> <li>● Welcome to new Parent member – Kris Doherty</li> <li>● Attending board members introduced themselves and what they do.</li> <li>● Summary of Member - Geoff Stallard (former councillor, City of Kalamunda; former teacher at Mazenod College) continues to be a valued long-standing member, particularly in matters relating to local government and redevelopment projects including Ray Owen Reserve.</li> <li>● Janet Leuba renominated as teacher representative.</li> <li>● Tracey Giglia appointed to a one-year term to maintain staggered Board continuity and replace Mel White.</li> </ul> <p>The staggered membership model was reaffirmed to ensure continuity and governance stability.</p>	Principal KD

I	4.1	<p><b>Principal’s Report – February 2026</b> (refer to attached report):</p> <p><b><i>New Principal Appointment Process</i></b></p> <ul style="list-style-type: none"> <li>- The substantive principal retains ownership of the position.</li> <li>- If the position becomes vacant, the Department of Education will advertise and conduct a full selection process.</li> <li>- Principal appointments are managed centrally by the Department.</li> <li>- The School Board Chair is typically invited to participate in the selection panel.</li> </ul> <p><b><i>Enrolments</i></b></p> <ul style="list-style-type: none"> <li>• Current enrolment: 291 students</li> <li>• End of previous year: 303 students</li> <li>• Kindergarten reduced to one class (19 students), largely siblings.</li> <li>• Broader enrolment trends reflect local housing affordability constraints.</li> </ul> <p><b><i>Staffing</i></b></p> <p>New appointments:</p> <ul style="list-style-type: none"> <li>• Mrs Hamilton (Year 3)</li> <li>• Mr Zuiderwijk (P/1)</li> <li>• Mr Davey (Music Specialist)</li> <li>• Tracey Giglia (Yr 5/6)</li> </ul> <p>Fixed-term renewals:</p> <ul style="list-style-type: none"> <li>• Emma Richmond (Year 2)</li> <li>• Kate Anthony (Kindergarten)</li> </ul> <p><b><i>Teaching and Learning Focus (2026 Priorities)</i></b></p> <ul style="list-style-type: none"> <li>• <b>K–2:</b> Reading</li> <li>• <b>Years 3–6:</b> Writing</li> </ul> <p>These priorities are data-driven and supported by instructional coaching. Ongoing professional learning, mentoring, peer observation, and moderation form part of the school’s continuous improvement cycle.</p>	Principal
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I	4.2	<p><b>P&amp;C Report</b></p> <p><b>Executive</b></p> <ul style="list-style-type: none"> <li>• President: Fiona Ferreira</li> <li>• Vice President: Ceire Gibney</li> <li>• Treasurer: Bryce Ritson</li> <li>• Secretary: Claire Gove</li> <li>• Uniform Coordinator: Sarah Bailey</li> <li>• Executive Members: Bree Perry, Rachel Byrne, Anna Wright, Ashley Ruck &amp; Vicky Munro</li> </ul> <p>The Board acknowledged the strength and effectiveness of the current P&amp;C team.</p> <p><b>Uniform Shop</b></p> <ul style="list-style-type: none"> <li>• Stock levels improved.</li> <li>• Positive community feedback received.</li> </ul> <p><b>Financial Contributions</b></p> <p>The P&amp;C contributed over \$60,000 in 2024, including:</p> <ul style="list-style-type: none"> <li>• Shade sails for senior hangout</li> <li>• Early years play space</li> </ul> <p><b>School Grounds Master Plan</b></p> <p>The 2024 Master Plan was developed through consultation with staff and community.</p> <p>Completed priorities:</p> <ul style="list-style-type: none"> <li>• Kindergarten upgrades</li> <li>• Bush tucker garden</li> <li>• Year 6 hangout zone</li> <li>• Early childhood play space</li> </ul> <p>Next priority:</p> <ul style="list-style-type: none"> <li>• Relocation of lower adventure playground to central area.</li> </ul> <p>Preliminary cost estimates indicate significant expenditure due to rock breaking and construction requirements.</p> <p>Funding avenues being explored include grants and political advocacy. The P&amp;C expressed strong support for pursuing external funding.</p> <p>Correspondence received from <b>Hon. Klasey Hirst MLC</b>, who expressed support and contributed \$200 to the P&amp;C.</p>	Principal
D	4.3	<p><b>Board Chair 2026</b></p> <p>Isabel nominated and accepted the position.</p> <p><b>Outcome:</b> Appointed by majority vote Isabel Matthews to continue as Board Chair.</p> <p><b>Board Secretary 2026</b></p> <p>Kris nominated and accepted the position.</p> <p><b>Outcome:</b> Appointed unanimously.</p>	Principal

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		The Board acknowledged Sharon’s significant contribution to minute-taking in previous years.	
	<b>5.0</b>	<b>Other Matters</b>	
D	5.1	<p><b>Reporting to Parents – Department Changes</b>  The Department of Education has introduced mandatory changes to reporting:</p> <ul style="list-style-type: none"> <li>• Removal of separate literacy and numeracy comments in Semester 1 reports.</li> <li>• Literacy and numeracy incorporated into one general comment.</li> <li>• Statewide consistency required across schools.</li> </ul> <p><b>Parent–Teacher Meeting Days</b>  Schools may now allocate up to two full days annually for parent–teacher meetings.  A parent survey (65 responses) indicated:</p> <ul style="list-style-type: none"> <li>• 83% in favour of full-day meeting sessions.</li> </ul> <p>Discussion acknowledged:</p> <ul style="list-style-type: none"> <li>• Potential inconvenience for families.</li> <li>• Strong staff support.</li> <li>• Benefits of early and late-year structured meetings.</li> <li>• Alternative arrangements for families unable to attend.</li> </ul> <p><b>Board Resolution:</b>  The Board endorsed the implementation of two full parent–teacher meeting days per year.</p> <p><b>Outcome:</b> Approved unanimously.  The Principal will notify the Regional Director and proceed with implementation.</p>	Principal
A	5.2	<p><b>Public School Review (PSR)</b>  The Public-School Review is scheduled for Week 7.  The review evaluates:</p> <ul style="list-style-type: none"> <li>• Student achievement</li> <li>• Teaching and learning environment</li> <li>• Leadership and resource allocation</li> <li>• Relationships and partnerships</li> <li>• Accountability and reporting</li> </ul> <p>The school improvement cycle includes:</p> <ul style="list-style-type: none"> <li>• Data analysis</li> <li>• Professional learning</li> <li>• Coaching and mentoring</li> <li>• Goal setting</li> <li>• Peer observation and moderation</li> <li>• Impact review</li> </ul> <p>The PSR provides an opportunity to showcase school strengths including:</p> <ul style="list-style-type: none"> <li>• Community partnerships</li> <li>• P&amp;C collaboration</li> <li>• Sustainability initiatives</li> <li>• STEM programs</li> <li>• Student state and national achievements</li> </ul> <p>The Board previously contributed to reviewing partnerships and identifying improvement priorities.  Selected Members of the Board will be asked to participate in the panel session with the DOE reviewer discussion on Friday, 20/3/2026. Kevin to advise accordingly.</p>	Principal

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I	5.3	<p><b>Out of School Care (OOSC) Update</b></p> <p>The originally preferred provider withdrew their application for service approval and were unable to provide any indicative timeframe for commencement. The Department has committed to liaising with regulators to support fast-tracking alternative approvals. No major compliance concerns were identified with the proposed new provider.</p> <p>Families have sourced interim care across multiple providers, with many attending Pachamama Early Learning.</p> <p>The school liaised with Pachamama to prioritise former clients where possible. Further updates will be provided as approvals progress.</p>	Principal
I	5.4	<p><b>Governance and Training</b></p> <p>Board members were reminded of governance responsibilities. Training Module 1 (Roles, Responsibilities and Decision-Making) was provided to strengthen governance understanding.</p>	Principal
D	5.5	<p><b>Code of Conduct</b></p> <ul style="list-style-type: none"> <li>• New members will sign the Code of Conduct as part of induction.</li> <li>• Existing members are not required to re-sign annually unless reappointed.</li> <li>• Code of Conduct will be revisited at the start of the next meeting.</li> </ul> <p>Revisit Code of Conduct next meeting</p>	Principal
I	5.6	<p><b>Correspondence in/out:</b></p> <p>- Letters of thanks sent to departing Board members (Ceire Gibney and Mel White).</p> <p>Other Business: None</p>	Principal
I	6.0	<p><b>Next Meeting – 25 March 2026</b></p> <p>To Be Included:</p> <p>- None</p>	Principal
	7.0	<p><b>Roundtable evaluation</b></p>	
A		<p>- Suggestions for Improvement:</p> <p>- None</p>	Chair
	8.0	<p><b>Meeting close/adjournment</b></p>	
		<p>The meeting closed at 8:10pm</p>	Chair

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Term	Meeting Dates 2026	
1	25 February	25 March
2	-	10 June
3	-	9 September
4	4 November	2 December

**Attachments**

1. Minutes of Board Meeting – 3 December 2025
2. Principal’s Report – February 2026
3. Training Module 1
4. Code of Conduct
5. TheirCare Expression of Interest

Signed (Chair).....

Date .....

Signed  
(Principal).....

Date .....