



# PARENT INFORMATION HANDBOOK

2025



EXCELLENCE • EQUITY • CARE

## Welcome to Lesmurdie Primary School

Lesmurdie Primary School is an Independent Public School with a strong tradition of an engaged, connected school community and positive partnerships with parents and carers. The school values these relationships and actively seeks to strengthen and expand these connections and engage with families and the broader community to support student learning.

Our Vision is for every student to approach learning with purpose, curiosity and optimism. Our Mission is to provide a respectful, safe and inclusive environment which supports our children to grow into young people capable of making a positive difference in the world through their engagement, action and contribution. The staff, School Board and Parents and Citizens' Association welcome you and your family to our school and invite you to join us in making a great school even better.

This booklet provides you with an insight into our daily operations and will be particularly useful for those families who have children attending our school for the first time.

Please keep this booklet for your reference throughout the year.

<b>PRINCIPAL:</b>	<b>Mrs Louise Armstrong</b>
<b>SCHOOL ADDRESS:</b>	<b>49 Sanderson Road, Lesmurdie WA 6076</b>
<b>TELEPHONE:</b>	<b>08 9291 2100</b>
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<b>WEBSITE:</b>	<b><a href="http://www.lesmurdieps.wa.edu.au">www.lesmurdieps.wa.edu.au</a></b>



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## **OUR STAFF**

### **EXECUTIVE**

Mrs Louise Armstrong  
Mr Kevin Donetta  
Ms Anne Bondio

Principal  
Deputy Principal  
Manager Corporate Services

### **LEADERSHIP TEAM**

Mrs Melinda White

Learning Support Coordinator &  
Senior Curriculum Leader  
Instructional Coach  
Junior Curriculum Leader  
Specialist Curriculum Leader

Mrs Janet Leuba  
Mrs Wendy Twentyman  
Mrs Colleen Barclay

### **TEACHING STAFF**

Ms Jasmin Anesbury  
Mrs Kate Anthony  
Signora Colleen Barclay  
Mrs Teresa Borowiec  
Mrs Teresa Clarke  
Mrs Nicole Cottrell  
Mrs Leanne Falconer  
Mrs Sally Gray  
Ms Clare Gorfin  
Mrs Danielle Jeans  
Mrs Janet Leuba  
Mrs Lesley Luzuk  
Ms Dearnna Madafferi  
Mrs Lorenda Mulligan  
Mrs Clare Radice  
Mrs Emma Richmond  
Mrs Wendy Twentyman  
Ms Kate Wallington  
Miss Eileen White  
Mrs Melinda White

Y2 Teacher  
Y1/2 Teacher  
Italian /Technologies Teacher  
Y1 Teacher  
Music / Y3 Teacher  
Y1/2 Teacher  
Kindy yellow Teacher  
Y5/6 Teacher  
PP/1 Teacher  
Health & Phys Ed Teacher  
Kindy green Teacher  
Y5/6 Teacher  
Y5/6 Teacher  
Pre-primary Teacher  
Y4 Teacher  
Technologies / Science Teacher  
P/1 Teacher  
Y4/5 Teacher  
Y3 Teacher  
Y3 Teacher

### **SUPPORT STAFF**

Mrs Bev Pasini  
Mrs Kerry Byrne  
Ms Abby Warwick  
Mrs Clelia Tedeschi  
Mrs Fiona Carnegie-Smith  
Ms Debbie Hatch  
Mrs Heidi O'Neill  
Mrs Karen Smolenski  
Mrs Debbie Lack  
Mrs Tracy Davis  
Mrs Rachel James  
Ms Michelle Millar  
Mrs Maria Pringle  
Mrs Terry Gelmi  
Mrs Merranda Hendon  
Mrs Antonietta Pietracatella

School Officer  
Library Officer  
School Chaplain  
School Psychologist  
Education Assistant  
Education Assistant  
Education Assistant  
Education Assistant  
Education Assistant  
Education Assistant Special Needs  
Education Assistant Special Needs  
Education Assistant Special Needs  
Education Assistant Special Needs  
Gardener  
Cleaner/Cleaner In-Charge  
Cleaner/Cleaner In-Charge

## **ATTENDANCE, ENROLMENTS AND PUNCTUALITY**

### 1. ABSENCES

All absences should be explained via SMS, email, voice message or verbally to the classroom teacher. Prolonged absences require a medical certificate. Approval for family vacations during term-time is at the discretion of the principal. Please email [lesmurdie.ps@education.wa.edu.au](mailto:lesmurdie.ps@education.wa.edu.au) requesting approval in advance of the planned vacation. Long-term unexplained absences will be referred to Regional Office for investigating, as per The Department of Education policy.

### 2. ARRIVAL TIME

Students should arrive at school between 8.30am and 8.45am to allow for adequate preparation for the school day. Students arriving before 8:30am are asked to sit on the library verandah opposite the oval as the playground is not supervised at this time. Please see Reception for arrangements if your child needs to arrive at school before 8.30am.

### 3. CHILDREN LEAVING THE SCHOOL GROUNDS

Pupils are not permitted to leave the school grounds without permission. Requests for permission must be made by the parent in writing and forwarded to the Principal or the Deputy Principal.

### 4. LEAVING EARLY

Parents wishing to take their children from school early should seek permission, preferably by note. A Leave Pass is to be used for all students who are absent from school during normal school hours. Leave passes are available through Reception and must be given to your child's teacher before removing your child from the class. Please note, the school gates are locked between 9:15am and 2:30pm and again at 3:30pm. Parents and Visitors are asked to sign in at Reception and access the school via the covered walkway.

### 5. LATE NOTICE

If your child arrives late to school (after 8.45am) please collect a "Late Notice" from Reception for your child's teacher. This notice is necessary as all late attendances and absences are recorded on the school attendance system.

### 6. SCHOOL HOURS

Classes begin at	8.45am
Recess:	10:50 – 11:10am
Lunch:	1:10 – 1:55pm, 1:10 – 1:45pm (Tues)
End of school day:	3.05pm
Early Close Tuesday	2.30pm (end of school day)

### 7. TERM DATES

Term 1	Wed 5 February – Friday 11 April
Term 2	Tuesday 29 April – Friday 4 July
Term 3	Tuesday 22 July – Friday 26 September
Term 4	Tuesday 14 October – Thursday 18 December



### 8. PUBLIC HOLIDAYS/PUPIL FREE DAYS

Labour Day	Monday 3 March
Pupil Free	Monday 28 April
WA Day	Monday 2 June
Pupil Free	Monday 21 July
Pupil Free	Monday 13 October



## 9. ENROLMENTS

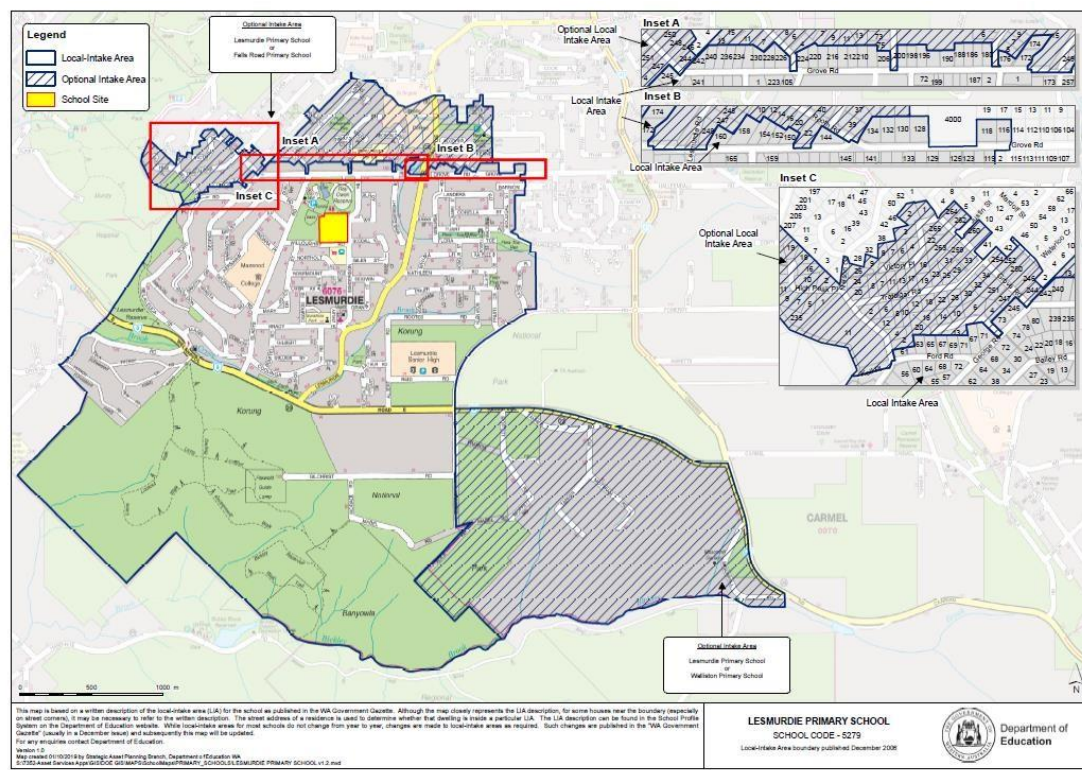
At the time of enrolment, the Birth Certificate and Immunisation Records must be produced and immunisations should be up to date. Please make the school aware of any parenting agreements, custody or court orders relating to your child/ren.

\*Please note: We are not able to enforce access requests without a copy of the appropriate court order.

## 10. ATTENDANCE AND PUNCTUALITY

We know that every day at school contributes to learning which leads to better engagement and higher academic achievement. Research from the Western Australian Telethon Kids Institute shows that students who attend more, generally do better at school and in life. Going to school every day helps children learn the important skill of showing up - at school, at work, to sport and other commitments. As a school we are committed to working with families to support regular school attendance.

## 11. SCHOOL BOUNDARIES – LOCAL INTAKE AREA



## **CLOTHING AND PROPERTY**

### 12. LOST PROPERTY

Parents are free to look at the "Lost Property" bins at any time. These are currently located in the TB1 wet area and the rear door of the library, opposite TB1. Items not claimed by the end of the year will be given to charity or added to the Uniform Shop 2<sup>nd</sup> Hand Rack. Please have items CLEARLY named.

### 13. RESTRICTED ITEMS

Unless required to do so by a teacher, students should not bring the following items to school: liquid paper, rubber bands, spray paint, iPods, iPads, MP3 players, or any other electrical equipment, chewing gum, laser pens and any other item that may be put to inappropriate use, or lead to behaviour problems. All student mobile phones must be turned off when entering the school grounds and handed to the office at the beginning of the school day and collected at the end of the day. Smart Watches and other electronic technology that can connect to the internet and/or have cameras should also be handed to the office.

#### 14. TOYS

Children are not permitted to bring toys to school unless they wish to use these as news items. No responsibility can be taken by the school for loss of personal items.

#### 15. SCHOOL UNIFORM

Students in W.A. attending public schools are required to be clean and appropriately dressed for school activities. The School Board has approved a Dress Code for all students attending the school. Please note the following:

- Make-up is not permitted
- Discreet jewellery only
- Short, clean nails are encouraged
- Hair longer than shoulder length is to be tied back, for health and safety reasons
- Flat soled sandals or shoes/boots or sports shoes are acceptable. Kindergarten students are not encouraged to wear sandals. Heeled shoes, Ugg boots or thongs are not acceptable.
- The school SunSmart policy is, "No hat, No play in the sun". Please help us to adhere to our SunSmart guidelines by providing a royal blue/faction colour reversible bucket hat from the uniform shop.

#### UNIFORM SHOP

School uniforms, including second-hand stock, are available through the P&C Uniform Shop, staffed by volunteer parents every second Thursday 8.30 – 9.00 am. The Uniform Shop operates from the library. A current price list is available from Reception, CONNECT and on the school website. Uniforms can be ordered and paid for online and picked up from Reception when filled.

#### **ASSEMBLIES**

Assemblies are held regularly – generally fortnightly. Those assemblies hosted by a class include an item presented by the students. Parents, extended family and friends are invited to all assemblies. Times and dates will be advertised in the Newsletter and Term Planners. Assemblies will be held in the Endeavour Hall. Assemblies are held on a Wednesday morning to ensure both Kindergarten groups can attend.

#### **COMMUNICATION**

##### 16. REPORTING TO PARENTS

Assessment of students is continuous and cumulative. Parents are invited to attend a Parent Information session early in Term 1 to provide general information around class routines, behaviour expectations, the timetable etc.

Formal reports are distributed via CONNECT at the end of Terms 2 and 4.

Individual Education Plans (IEPs) and Behaviour Management Plans (IBPs) are developed by teachers (as appropriate) in consultation with parents. Regular meetings to review progress and set new goals are held throughout the year.

##### 17. NEWSLETTER

The school newsletter is distributed fortnightly via email and uploaded to the school website.

##### 18. TEACHER CONTACT

Respectful, open and timely communication is at the heart of the parent-school relationship. Parents are encouraged to maintain regular communication with the class teacher. To discuss personal matters or those that require more than a brief conversation please contact the school to schedule a face-to-face meeting so that your issues can be given the time and attention they deserve.

##### 19. VISITORS TO THE SCHOOL



All parents (and others) visiting the school after 8.45 am and before 3.05 pm are asked to go to Reception first and sign in before going to a classroom. This is a protective measure to ensure the identity of all adults on site. Please note, the school gates are locked between 9:00am and 2:30pm and then again at 3.30pm. Once signed in, parents and visitors may access the school via the breezeway.

## 20. VOLUNTEERS

All volunteers, i.e., mentors and parents, are required to have the appropriate clearance to work with the students. Please complete a Confidential Declaration form available from the school, before working with the children. Volunteers are also asked to sign in at Reception and wear the visitor badge provided. All volunteers including **grandparents and other family members** (except parent volunteers) working with children 0-12 years of age must produce a Working with Children Card before volunteering in the school. Working with children information can be obtained through Australia Post. Additional information is available on [www.checkwvc.wa.gov.au](http://www.checkwvc.wa.gov.au).

All volunteer helpers in the school are under the direct supervision of a teacher and may not assume direct responsibility for the management, teaching or control of students. Any matters of concern must be referred to the supervising teacher. The class teacher, with the principal's approval, is responsible for inviting volunteers into the classroom.

## 21. PARENT CONCERNS

Should there be a matter or issue which is of concern to you, please do not hesitate to contact the class teacher. A discussion, phone call or email will usually clear up any queries or misunderstandings which may arise from time to time. If you feel the matter has not been resolved, please contact the office so that an appointment can be made with the Principal or Deputy Principal.

## **FINANCE**

### 22.VOLUNTARY CONTRIBUTION AND CHARGES

Voluntary contributions should be paid as soon as possible at the beginning of the school year. Although pads, exercise books and some texts are provided by the school, there are still several items (especially consumables) which need to be provided by parents.

Purchase of Booklist items, as approved by the School Board, is the parents' responsibility. These may need to be replaced during the year. Names should be written on personal items. The Contributions and Charges are set each year by the School Board. Contributions are currently \$60 per student from Kindergarten to Year 6.

The P&C also ask for a voluntary contribution of \$30 per family. These contributions are used to purchase additional resources for all students.

### 23. MONEY COLLECTIONS

**All monies (including Contributions and Charges) for Incursions/Excursions are to be placed in the black box outside the library.** Direct debit is also available via the internet using the following account information:

Lesmurdie Primary School, BSB: 633 000, Account No: 178 108 544

## **GENERAL ORGANISATION**

### 24. BEHAVIOUR

The school has a whole school approach to teaching positive behaviours and managing behaviours which: promotes pro-social behaviour and the development of self-discipline; and focuses on wellbeing. Our policies\*, informed by evidence-based strategies, support a culture of positive student behaviour and engagement and provide opportunity for students to reflect and learn from their actions. The emphasis is on students' learning to take responsibility for their behaviour choices, however it is recognised that extenuating circumstances, including disability, may be contributing factors to unacceptable behaviour.

As such, there is recognition of and provision for individual students requiring additional support. \*Positive Behaviour, Bullying and Good Standing

#### 25. LUNCHES

Lunch is eaten by Year 1-6 students under supervision for the first 10 minutes of lunchtime on the veranda areas. Students can order lunches from the Walliston Deli via Quickcliq on Monday, Wednesday and Friday. School lunch providers, use a menu that compiles with the Traffic Light System as outlined in the School Healthy Food & Drink Policy.

#### 26. BIRTHDAYS

We are happy to celebrate birthdays throughout the year. Every child's birthday is announced during Morning Messages. Teachers may also sing Happy Birthday in class or acknowledge in a way unique to their class. However, cakes and lollies to be shared are not permitted due to allergies, dietary preferences and Departmental healthy eating recommendations. To avoid disappointment, please refrain from sending these items to school.

#### 27. CLASS ALLOCATION

The school is funded each year based on the number of enrolled students. These funds are used to employ sufficient staff to operate classes based on guidelines set by the Department of Education. Placement of children in classes is considered using a comprehensive process involving teacher input, parents' educational requests and school needs.

Parents who wish to submit a written request with respect to class placements, based on educational reasons, may address these to "The Principal", marked "Confidential". All written parent submissions will be given consideration however please understand that there is no guarantee the request will be accommodated. We do not, as a general rule, accept requests for a particular teacher. Class placement requests are accepted in the first half of Term 4 each year. The closing date is generally mid-term and is advertised in the Newsletter.

#### 28. PARENTS AS PARTNERS

There are many ways in which families may engage with the school to support student learning. You can help by encouraging your children in their work, listening to them read and by showing an interest in what they are doing. It makes a difference to their performance at school if they know that their parents are interested.

Please inform your child's teacher of any health, emotional or social problems your child may be having. Effective, and on-going two-way communication between home and school has been shown to have a positive effect on student learning outcomes.

#### 29. SCHOOL WATCH

Lesmurdie Primary School appreciates your assistance in helping to stop vandalism and theft at the school. Please report any suspicious behaviour in or around the school.

Police (131444), or School Security ( 9264 4632).

#### 30. BOOKCLUB

Our Librarian, Mrs Kerryn Bye, coordinates the ordering of books through Scholastic Book Club. There are approximately 6 releases of books per year. Completed order forms are to be placed in an envelope, together with payment, and dropped in the box marked Scholastic, at Reception on or before the due date.

### **MEETINGS**

#### 31. AFTER SCHOOL MEETINGS

Staff meetings and/or Professional Learning sessions are held every Tuesday after school at 2.30pm. Please collect your children promptly to ensure staff can attend.

#### 32. P&C MEETINGS

Meetings are held on a Wednesday each month from 6:30pm in the Staff Room, in Week 3 and 7 of each term. Parents and carers are welcome to attend.

### 33. SCHOOL BOARD

Our School Board, is a key pillar in the governance of the school, ensuring our focus remains on creating the conditions for sustained student success. Elections are held, as needed, for positions with a three-year tenure. The Board meets 6 times per year on Wednesday evenings at 7pm.

## **SAFETY AND HEALTH**

### 34. EMERGENCY CONTACT INFORMATION

At the time of enrolment parents are asked to complete details of their work address and an emergency contact if parents cannot be contacted. **Please inform the school immediately of any change of address or change to your place of employment.**

### 35. ACCIDENTS & ILLNESS

Public Health advice is for staff, students and parents to stay home if unwell. If a child becomes ill at school, parents will be notified to collect the child. In the case of an accident, parents will be contacted immediately.

### 36. MEDICATION - PARENT RESPONSIBILITIES

Parents are responsible for seeking assistance from the school if a child needs to receive medication during school hours. Please complete an [Administration of Medication Form 3](#) (available from the front office), which authorizes school staff to administer medication as per the information provided.



Parents may be asked to provide additional information, such as:

- Advice about the related condition, as a health care authorisation and an emergency authorisation may also be needed (e.g., asthma, allergic reaction to bee sting), and;
- Information from the prescribing doctor including the form the medication takes, when to administer and how often, any symptoms associated with misuse, over-use or under-use.

Please ensure the medication is:

- clearly labelled
- within expiry
- provided in the quantity agreed
- equipment is in good working order

If medication is being taken by students, parents must advise the school of any likely effects, which could affect student performance (e.g., medication used for travel sickness, antihistamines, Ventolin, and cough mixtures can have side effects such as drowsiness, and nausea).

### 37. COMMUNITY NURSE

The services provided include health promotion, illness prevention and early detection of health conditions. All children in Kindy will be offered a Vision and Hearing Assessment.

If there are any concerns, you will be notified. This may mean a follow-up assessment, advice, information or referral to other services. It is recommended that immunisation be up to date and a copy kept in the school records. If your child is not immunised against measles, the school must be notified in the event of an outbreak.

### 38. INFECTIOUS/CONTAGIOUS DISEASES

For your information, the following advice is issued by Department of Health.

*Chicken Pox* Stay home from school. Re-admit when tops have fallen off spots, if well.

*Conjunctivitis* Stay at home while eyes are discharging. Return to school when discharge of eyes has stopped.

<i>Gastric Upset</i>	Stay at home. Return to school when well.
<i>Head Lice</i>	Stay at home until treated. Parents should inspect child's hair daily and treat promptly. Please inform school so that other families in the child's class can be informed.
<i>Infected Sores/Boils</i>	Are infectious and must be treated and covered.
<i>Influenza</i>	Stay at home. Return to school when well.
<i>Measles</i>	Stay at home. Return to school 7 days from appearance of spots – if well ( <i>earlier return needs medical certificate</i> ).
<i>Mumps</i>	Stay at home. Re-admit on medical certificate of recovery or 14 days from onset of swelling.
<i>Ringworm</i>	Stay at home until cleared or has a medical certificate stating that the child is no longer infectious.
<i>Rubella</i>	(German Measles) – Stay at home. Return to school when sore throat and rash have gone.
<b>Scabies</b>	<b>Stay at home until effectively treated.</b>
<i>Whooping Cough</i>	Stay away from school while infectious (up to 21 days) or until they have completed 5 days of a course of antibiotics.

#### 39. BICYCLES & SCOOTERS (eRideables)

We encourage students to cycle to school but remind parents that the wearing of helmets is compulsory. The National Safety Council does not recommend any child under the age of 9 rides a bike to school unaccompanied. Bike locks are recommended. There are several bike cages on site for student and parent use. No responsibility is accepted for damage or theft of bikes or scooters left at school. Students are asked to walk bikes and scooters up the ramps and whilst on the school grounds. Road traffic regulations restrict children under the age of 16 to eRideables with a power limit of 200w or 10km per hour.

#### 40. CROSSWALKS

Crosswalk Attendants are On Duty at Grove Rd and Lesmurdie Rd before and after school. Times are 8.00 - 9.00 am and 3.00 - 4.00 pm. (Tuesdays 2.30 - 3.30pm). There is an unmanned crossing on Gladys Rd, near the intersection with Willoughby Rd.

#### 41. SCHOOL ZONES – 40 KPH SPEED LIMIT

The Road Traffic Act enforces a **40 kph** speed limit in the designated School Zones on Sanderson Road and Willoughby Road, 7.30am - 9.00am and 2.30pm - 4.00pm. Please remember there are other School Zones in operation at the same time across the suburb.

#### 42. PARKING

Parents are asked to exercise care when using the parking facilities around the school. In the interests of everyone's safety, the following parking rules need to be observed:

- On Sanderson Road there is no parking on the eastern side of the road.
- On the western side six bays have been allocated for "Kiss and Drop" and "Collect and Drive" only - between 7.30am – 9.00am and 2.30pm – 4.00pm. Parking can occur in these 6 bays outside of these times.
- The remaining bays on Sanderson Road can be used for parking at any time.
- Parents may use both carparks, on Sanderson and Willoughby Roads
- On Willoughby Road, parents may park in the marked bays on the school side and in the school carpark. Please enter near the nature playground and exit at the Sanderson Road corner.

#### 43. DOGS

Please do not bring your dog onto school grounds.



### **SCHOOL PROGRAM**

#### 44. AUSTRALIAN CURRICULUM

The Australian Curriculum as outlined by the **WA School Curriculum and Standards Authority** has been fully implemented in all WA Schools since 2018. English, Mathematics, Science, HASS, Health and Physical Education have been fully implemented and reported on since 2017 with Technology, Arts and Language (Italian) comprise the Learning Areas that comprise the Western Australian Curriculum.

#### 45. MUSIC

The school has a music specialist teacher and an instrumental program with the aims of fostering music literacy and enjoyment. All classes have Music lessons each week with further extension being available through the School of Instrumental Music program.

All children are tested in Year 5 and students who demonstrate musical ability are offered the opportunity to learn a musical instrument during their final two years at primary school. Identified students will be offered guitar or clarinet or brass and must agree to a two year commitment.

#### 46. LANGUAGES - ITALIAN

All students in P-6 receive Italian instruction each week from our specialist languages teacher. In addition, where resources are available, a Gifted and Talented Italian program is offered to selected senior students. In 2024 year 5 student will have this opportunity. On graduating students can further their study at Lesmurdie Senior High School.

#### 47. PHYSICAL EDUCATION & SPORT

The School employs a Health and Phys Ed specialist to deliver the HPE curriculum and run school and interschool carnivals.

##### a) Swimming

- In-term swimming lessons: all children in PP – Year 6 are involved
- Faction Swimming Carnival: Years 4 - 6 participate in Term 1
- Interschool Swimming Carnival: Selected students from Years 4 – 6 in Term 1

##### b) Winter Sport - During Term 2

- School Cross Country Carnival
- Interschool Cross Country Carnival (selected students)

##### c) Athletics

- Term 3 - Faction Athletics Carnival: K-6 students are involved
- Term 4 - Interschool Athletics Carnival: Selected students from Years 1 – 6 participate

##### d) School Sport

All year levels participate in physical activity, as appropriate to their age and stage of development. The early childhood children are engaged in developing their fundamental movement skills. As the children progress through the years these skills are refined and applied to game situations. Year 3-6 students participate in Senior Sport in addition to their weekly Phys Ed lessons. The middle and senior students have opportunities to participate in school and interschool carnivals at various times throughout the year.

##### e) Factions

The school has three factions named after three local flowering plants.

- Zamia (Green)
- Hovea (Purple)
- Banksia (Orange)

Children are placed in a faction according to family groups where possible. New students to the school are allocated to a faction on enrolment. Our faction token competition provide a focus for students beyond the sporting field. Students are encouraged to wear faction shirts

for Phys ed and Senior Sport sessions.

#### 48. TECHNOLOGY

Each classroom has access to permanent desktop computers, a set of shared laptop computers and a class set of iPads to support student engagement in the classroom and specialist learning programs. An extensive physical and WIFI network supports connectivity. All classrooms have an interactive Touchscreen TV to support the teaching and learning program of staff. Teachers are committed to engaging in Digital Technology to maximise student learning. Where resources are available, a specialist Digital Technologies teacher delivers this learning area.

We take every precaution to ensure children are not exposed to inappropriate internet sites. Blocking procedures are constantly upgraded, together with education in 'correct use' and self-management to ensure the most effective means of protection. An Internet Acceptable Use Policy is applicable to all students. Breaches are treated seriously and sanctions consistent with Departmental Protocols apply.

#### 49. TALENTED AND GIFTED STUDENTS (T.A.G.S)

Students identified as gifted or talented are catered for at our school through the teaching and learning program in classrooms. Teachers at our school provide opportunities for all students to achieve at their individual level, including open-ended activities which engage higher order thinking skills and foster creativity.

Identified students also can attend PEAC in Year 5 & 6. This program is run at a regional level at nominated schools. PEAC students are identified through a testing program conducted in Year 4. Parents are responsible for transporting their children to and from these lessons.

#### 50. LIBRARY

The school library provides a wide range of instructional and recreational materials to enrich and support the curriculum and personal growth of users. Children are encouraged to borrow books using the automated borrowing system. Parents are asked to ensure that care is taken of these books when at home and returned when due. The use of library bags is encouraged. In the case of books being lost or damaged, parents will be asked to make restitution.

#### 51. EARLY INTERVENTION

The school has developed a policy to ensure that children with learning difficulties are identified as early as possible. Individual Education Plans (IEP's) with a clear focus on achievable goals are designed in collaboration with teachers, parents, and students to ensure appropriate intervention is implemented. Regular reviews are completed and shared with parents/carers. The School Psychologist and other professionals are involved as appropriate. The Students at Educational Risk (SAER) team - Deputy Principal, Learning Support Coordinator (LSC) and School Psych - facilitate the support required.

#### 52. SCHOOL PSYCHOLOGIST

A School Psychologist is appointed to the school one day per week (Monday), and is available to assess, test and evaluate children to determine appropriate levels of intervention in academic, physical, and socio-emotional areas. A conversation between the teacher and the parent is the initial step in deciding whether a referral is appropriate and would be of benefit to your child. The school may also refer to outside agencies where appropriate, e.g., Speech Pathology.

#### 53. HOMEWORK

School Homework Guidelines reflect the Department of Education Regulation which allows formal written homework in Years 5 - 6. Our policy is that homework is a teaching/revision strategy for each teacher to employ as they consider necessary.

We encourage all children to read a book they enjoy for 10-20 minutes each night (depending on age). Parents can be involved by asking their child/ren to:

- read the 'best part',



- describe the characters,
- retell the story thus far
- predict what will happen next

#### 54. KINDERGARTEN

Our 4 year old (Kindy) program is guided by the Early Years Learning Framework. There are two kindergarten groups with each group attending 5 days per fortnight. Kindergarten students must be delivered and collected by a responsible adult to all sessions. A Kindergarten Information booklet, is available from Reception, on Connect and the school website

**Kindy Green**                    **Monday & Thursday & Alternate Wednesdays (even weeks)**  
**Kindy Yellow**                **Tuesday & Friday & Alternate Wednesdays (odd weeks)**

***Children may attend Kindergarten if they turn 4 years of age by June 30<sup>th</sup> of that year.***

#### 55. PRE-PRIMARY CLASSES

In WA, Pre-primary education is compulsory. The Pre-primary classes use the Western Australian Curriculum. Each child must be delivered to and collected from the Pre-primary by a responsible adult. A Pre-primary Information booklet, is available from Reception, on Connect and the school website.

### **OTHER**

#### 56. DENTAL THERAPY CENTRE

All Lesmurdie Primary School students are eligible to attend the Dental Therapy Centre, on Sanderson Road. Enrolment forms and information are available from staff at the clinic which is open from Tuesday to Friday 8.15 pm - 4.30 pm.

#### 57. PUPIL REQUIREMENTS - BOOKLISTS

Parents can order their children's requirements from Champion using the order form issued in Term 4 or from any stationary outlet. Forms must be submitted online by the due date. Orders are posted out to the home address by Champion, just before the school year begins.



