



Lesmurdie Primary School Board Minutes of Meeting

1 November 2023 Meeting #7 of 2023			
CHAIR:		Erin Baker	
ATTENDEES:		Erin Baker, Bronwyn Djefel, Kevin Donetta, Chris Griffiths, Ceire Gibney, Maryanne Hancock, Janet Leuba, Isabel Matthews, Bryce Ritson, Geoff Stallard	
APOLOGIES:		Louise Armstrong, Melinda White	
ABSENTEES:		-	
Priority	1.0	Welcome and apologies	
	1.1	Opening and welcome. Erin Baker opened the meeting at 7:02pm.	
	1.2	Apologies/absentees. See the list of apologies above.	
	1.3	Confirmation of agenda. The Board confirmed the agenda.	
	2.0	Disclosures of interests	
D		No interests were disclosed.	
	3.0	Minutes of the previous meeting (Refer to attachments)	
D	3.1	Minutes of the previous meeting moved as a true and accurate record. <i>Accepted: Ceire Gibney</i> <i>Seconded: Chris Griffiths</i>	
I	3.2	<p>Actions arising from Meeting #6 (6 September 2023):</p> <p>Letter from the Director Deputy General of Schools praising the response of LPS staff to the school peer review was forwarded to board members.</p> <p>Distribution of a draft 2024 LPS board meeting schedule and agenda held over to the next meeting (meeting #8) in the absence of Louise Armstrong.</p>	

	4.0	Reports and Operational Matters	
I	4.1	<p>Principal's Reports (Refer to attachments) Presented by Kevin Donetta.</p> <p>At present, ~300 enrolments for 2024 and planning a twelve class structure. Anticipate with completion of the build, enrolments will increase.</p> <p>Meeting tomorrow (02/11) to inspect and handover the new administration building on Monday (06/11). Demountables being used for administration offices planned to be relocated from school on 16 November 2023.</p> <p>A long jump pit to be installed between teaching block 2 and the courts. One set of play equipment will be installed over the Christmas break for start of/early 2024. P&C has approved funding to install a shade sail over the new equipment. A loose parts play area to be included, covered by a recycled shade, and raised garden beds also to be included.</p>	
I	4.2	<p>Financial Statements Financial statements for the period to 15 September 2023 presented.</p> <p>No issues raised.</p>	
I	4.3	<p>P&C Report Kevin Donetta provided details of the September P&C meeting.</p> <p>Two significant items:</p> <ol style="list-style-type: none"> 1. Approval of funding for new play equipment shade sail 2. Proposed 2024 Family fun day to be postponed. 	

	5.0	Other Business	
A	5.1	<p>NAPLAN Data Presented by Kevin Donetta.</p> <p>Raw results being presented. Results data looks different to prior years, now focused on proficiency levels rather than performance bandings. Student performance during the test determines the 'pathway' the questions follow and is then summarized into an overall level of performance.</p> <p>Four proficiency levels are:</p> <ol style="list-style-type: none"> 1. Needs additional support 2. Developing 3. Strong 4. Exceeding <p>Levels 1 and 2 are below the required level. Levels 3 and 4 are at/above the required level.</p> <p>Due to change in scoring system, unable to compare results to prior years.</p> <p>Year 3 results indicate, compared to like schools, LPS is:</p> <ul style="list-style-type: none"> • at the required level for numeracy and writing • below the required level for reading, spelling and grammar and punctuation <p>These results support the internal assessment and implemented teaching focuses as part of the school improvement journey.</p>	
D	5.2	<p>Voluntary Contributions & Charges 2024 Presented by Kevin Donetta.</p> <p>2024 Voluntary Contributions and Charges have been set at \$60 per student, held consistent with 2023.</p> <p>The additional charges for 2024, for activities not covered by the voluntary contribution, were discussed, as was the P&C additional request.</p> <p>The board unanimously ratified the 2024 charges.</p>	

I	5.3	<p>Personal Items Presented by Kevin Donetta.</p> <p>The Personal Items lists for 2024 are materially similar to the charges for 2023, with the exception of Y2.</p> <p>In 2023, there have been mixed Y2/Y3 classes. To maintain continuity of items between Y2 and Y3, the Y2 list has been updated, reflected in the increased cost.</p> <p>Prices on the list is through Campion. Parents have the option to source items through Officeworks or other suppliers, provided they are the nominated materials.</p> <p>The board unanimously endorsed the Personal Items list.</p>	
D	5.4	<p>Bullying Policy Presented by Kevin Donetta.</p> <p>LPS has a Positive Behaviour Plan that is supported by the Bullying Policy, Good Standing Policy and other policies focused on student behaviour.</p> <p>The Bullying Policy is drafted based on the requirements of the Department of Education and outlines how LPS defines and deals with bullying behaviours, outlining expectations of students, the school and families.</p> <p>The board unanimously endorsed the Bullying Policy.</p>	
I	5.5	<p>Correspondence In/Out No correspondence.</p>	
	7.0	<p>Suggestions for improvement None.</p>	
	8.0	<p>Meeting Close/Adjournment</p>	
		<p>The meeting closed at 8:01pm.</p>	

Signed (Chair)..... Date

Signed (Principal)..... Date

Attachments

1. Minutes of Board Meeting – 6 September 2023
2. Principal's Report – November 2023
3. Financial Statements – September 2023
4. Personal Items List 2024
5. Voluntary Contributions and Charges 2024
6. Bullying Policy (Draft)
7. Bullying Procedure Flow Chart (Draft)

Term	Meeting Dates 2022	
1	23 February	23 March
2	17 May	14 June
3	9 August	6 September
4	1 November	29 November